

# MINUTES

## BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

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PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY OCTOBER 11<sup>th</sup>, 2012

4:00 P.M. (Meeting convenes with anticipated adjournment into Executive Session)

5:00 P.M. (Meeting reconvenes in Public Session)

*“The Relentless Pursuit of Excellence In All That We Do!”*

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The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday October 11<sup>th</sup>, 2012 at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

### I. CALL TO ORDER

The Board of Education Meeting was called to order by Board President Robert Summerville at 4:20p.m.

### II. DETERMINATION OF QUORUM

*The following members of the Board were present:*

Robert Summerville, Board President

Frank Scott, Vice President

Wilhelmina Funderburke, Trustee - arrived at 5:01pm

Alfred T. Taylor, Trustee

Robert Miller, Trustee – arrived at 5:05pm

James Milam, District Clerk

*The following members of the Board were absent:*

None

*The following school administrators were present:*

Robert-Wayne Harris, Superintendent of Schools

Kevin O’Connell, Assistant Superintendent for Secondary Education

Marnie Hazelton, Assistant Superintendent for Elementary Education

Lyne Taylor, Assistant Superintendent for Business and Operations

Ronald Grotsky, Interim Assistant Superintendent for Human Resources and Professional Development

*The following school administrators were absent:*

None

*Also in attendance*

Dr. Lauber, Fiscal Administrator

Greg Hamilton, Assistant Business Official

**III. MOTION TO CONVENE IN EXECUTIVE SESSION****TIME:** 4:21pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

**MOTION BY:** Frank Scott**SECOND BY:** Robert Miller**YEA:** 3**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**IV. CALL TO ORDER****TIME:** 5:45pm**V. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 5:45pm**MOTION BY:** Frank Scott**SECOND BY:** Wilhelmina Funderburke**YEA:** 5**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**VI. PLEDGE OF ALLEGIANCE****VII. SUPERINTENDENT’S REPORT**

- High School Renovation Update – Elite Construction – *5 minutes*
- Public Relations Firm - Zimmerman/Edelson, Inc – *5 minutes*

**VIII. REQUESTED RESOLUTIONS FOR ACTION**

- A. Organizational Items
- B. Curriculum and Instruction
  - 1. Roosevelt High School Seton Hall University Class Trip
  - 2. Books Donation
- C. Business
  - 1. External Audit for Year End June 30, 2012
  - 2. Change Order for The High School Reconstruction
  - 3. Standard and Poor's Agreement
- D. Human Resources
  - Schedule A - Certified Staff Resolutions
  - Schedule B - Classified Staff Resolution
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
  - Schedule D - Certified Staff Tenure Recommendations
  - Schedule E - Substitute Teacher Recommendations
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
  - Schedule G - Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students
  - Schedule H - Official Name Change for All Staff

**IX. RESOLUTIONS FOR DISCUSSION**

- A. Organizational Items
  - 1. Approval of Minutes
  - 2. Appointment of Civil Rights Counsel
- B. Curriculum and Instruction
  - 1. Approval Of CSE Minutes
  - 2. PPS Contractual Services
  - 3. Consultant Service Agreements
  - 4. Professional Development
  - 5. Amendment to National Institute For Urban School Leaders
  - 6. Amendment to Consultant Service Agreement With Plc Associates
- C. Business
  - 1. Treasurer's Report
  - 2. Claims Auditor Report
  - 3. Warrants
  - 4. Budget Transfers
  - 5. Budget Amendment
  - 6. Use of Facilities
  - 7. AIG Requests for Approvals and Transfers
  - 8. Award for Students Who Completed Public Service Announcement Project
- D. Human Resources
  - Schedule A - Certified Staff Resolutions
    - 1. Memorandums of Agreement
    - 2. Certified Staff Retirement
    - 3. Certified Staff Leave Requests
    - 4. Certified Staff Salary Adjustment
    - 5. Rescinding Of Appointment
  - Schedule B - Classified Staff Resolution
    - 1. Classified Staff Rescinding Of Appointment
    - 2. Classified Staff Appointments
    - 3. Classified Staff Retirement
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
    - 1. Certified Staff Extra Duty/Stipend Appointments
    - 2. Certified Staff Extra Duty / Stipend Appointment, Amendment
    - 3. Rescinding Certified Staff Appointment
  - Schedule D - Certified Staff Tenure Recommendations
  - Schedule E - Substitute Teacher Recommendations
    - 1. Substitute Teacher Recommendations
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
  - Schedule G - Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students
    - 1. Field Placement Assignments
  - Schedule H - Official Name Change for All Staff

**X. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION AND / OR DISCUSSION ITEMS ONLY**

At this time, the public is given the opportunity to address the Board of Education on action and / or discussion items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

**XI. MOTION TO AMEND THE AGENDA – to act on the Supplemental Agenda****MOTION BY:** Frank Scott**SECOND BY:** Alfred T. Taylor**YEA:** 5**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

**SUPPLEMENTAL AGENDA  
BOARD OF EDUCATION MEETING  
THURSDAY October 11, 2012**

**A. ORGANIZATIONAL ITEMS**

No Items

**B. CURRICULUM & INSTRUCTION****1. IMPARTIAL HEARING OFFICERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the 2012-2013 compensation rates of \$100.00 per hour for Impartial Hearing Officers for Special Education impartial hearings.

**Appropriation in Budget Code: A2250.469-09-0000**

**MOTION TO TABLE: Resolution was not submitted by the required timeline**

**BY:** Frank Scott**SECOND BY:** Wilhelmina Funderburke**YEA:** 5**NAY:** 0**MOTION PASSED (tabled)****ABSTAIN:** 0

**C. BUSINESS****1. CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$28,821.49, amending Fortunato Sons Contracting, Inc's contract from \$30,284,609.78 to \$30,313,431.27.

Change Order #	Description	Amount
<b>1095</b>	Gymnasium game line revisions and logo	<b>\$28,821.49</b>
<b>TOTAL</b>		<b>\$28,821.49</b>

**Appropriation in Budget Code: H1008.293-08-521**

**MOTION BY:** Frank Scott      **SECOND BY:** Alfred T. Taylor      **YEA:** 5  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$28,821.49, amending Fortunato Sons Contracting, Inc's contract from \$30,313,431.27 to \$30,327,463.15.

Change Order #	Description	Amount
<b>1096</b>	Furnish and install shoring for existing slab and new structural steel support columns, and beam at new sound room	<b>\$14,631.88</b>
<b>TOTAL</b>		<b>\$14,631.88</b>

**Appropriation in Budget Code: H1008.293-08-521**

**MOTION BY:** Frank Scott      **SECOND BY:** Alfred T. Taylor      **YEA:** 5  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****1. CERTIFIED STAFF APPOINTMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby approves the appointment of the following certified staff member:

**i. Gorousingh, Julia**

Appointment:	Probationary
Position:	Pre-k to 6 Teacher (kindergarten)
Tenure Area:	Elementary
Certification:	Early Childhood Education (birth-grade 2) Childhood Education (grades 1-6) Professional
Effective:	October 15, 2012
Tenure Date:	October 15, 2015
Location:	Washington Rose ES
Reason:	Open Vacancy
Level:	MA Step 4
Salary:	\$64,342.00 (pro-rated)

**Appropriation in Budget Code: A2110-120-05-AIG2**

**MOTION BY:** Frank Scott

**SECOND BY:** Alfred T. Taylor

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SCHEDULE B**  
**Classified Staff Resolutions**

No Schedule B Resolutions

**SCHEDULE C**  
**Extra Duty Stipends**

No Schedule C Resolutions

**SCHEDULE D**  
**Certified Staff Tenure Recommendations**

No Schedule D Resolutions

**SCHEDULE E**  
**Substitute Teacher Recommendations**

No Schedule E Resolutions

**SCHEDULE F**  
**Adult/Continuing Ed Resolutions**

No Schedule F Resolutions

**SCHEDULE G**  
**Administrative Internships, Student Teachers, Student Observers,  
Tutors/Federal Work Study Program Students**

No Schedule G Resolutions

**SCHEDULE H**  
**Official Name Change for All Staff**

No Schedule H Resolutions



**REQUESTED RESOLUTIONS FOR ACTION****A. ORGANIZATIONAL ITEMS**

No Items

**B. CURRICULUM & INSTRUCTION****1. ROOSEVELT HIGH SCHOOL SETON HALL UNIVERSITY CLASS TRIP**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the one day out of state class trip for Roosevelt High School students, October 17, 2012, to South Orange, NJ, cost not to exceed \$1,160.00.

**Appropriation in Budget Code: A2810-469-08-0000**

**MOTION BY:** Frank Scott

**SECOND BY:** Alfred T. Taylor

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**2. BOOKS DONATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the donation of Scholastics, Inc. books for parents of students in Grade Kindergarten through Grade 6. Books will be distributed during the Parent University on October 17, 2012.

**MOTION BY:** Frank Scott

**SECOND BY:** Alfred T. Taylor

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0



**2. CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$41,823.00, amending Roland's Electric's contract from \$12,570,531.00 to \$12,612,354.00.

Change Order #	Description	Amount
430	Additional outlets & circuits in NOC room	\$3,767.00
433	Power to existing ejector pumps (2), per CPR 90	N/A
434	Power feed to mechanical unit CU-2, per CPR 85	\$2,448.00
437	Change circuit wiring to mechanical unit CU-9s	\$1,077.00
440	Reduce feeder & starter size for 2 chillers	N/A
441	Relocate white board in room 2063	N/A
442	Lighting & power in the RPZ room	N/A
443	Credit for D4 boxes per CPR 78	-\$390.00
444	Relocate 2 cameras per CPR 78	N/A
445	Relocate 2 cameras per CPR 80	N/A
446	Additional work per SED comments per CPR1	\$31,880.00
447	Revised power layout in area A per CPR 51	N/A
448	Rewire exhaust fan 22 per CPR 87	N/A
449	Install outlets and conduits in severy	N/A
450	Revised lighting plan for corridor 1188	\$1,358.00
451	Fire detection device in 2 elevator shafts per CPR 71	N/A
452	Heat detector in janitor closet 1111A per CPR 59	\$1,683.00
<b>TOTAL</b>		<b>\$41,823.00</b>

**Appropriation in Budget Code: H1008.296-08-521**

**MOTION BY:** Frank Scott      **SECOND BY:** Wilhelmina Funderburke      **YEA:** \_\_\_\_\_

**NAY:** \_\_\_\_\_

**MOTION WITHDRAWN**      **ABSTAIN:** \_\_\_\_\_

**MOTION TO TABLE**

**BY:** Frank Scott      **SECOND BY:** Alfred T. Taylor      **YEA:** 5

**NAY:** 0

**MOTION PASSED**      **ABSTAIN:** 0

**BUSINESS****CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION (continued)**

**\*\*The Board voted to table items 2b and 2c in one block motion and vote\*\***

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$161,995.96, amending Fortunato Sons Contracting, Inc.'s contract from to \$30,055,680.94 to \$30,217,676.90.

<b>Change Order #</b>	<b>Description</b>	<b>Amount</b>
<b>145</b>	Steel column repair at area C courtyard	<b>\$4,005.10</b>
<b>158</b>	Masonry wall reinforcement area E	<b>-\$8,480.65</b>
<b>172</b>	Unit ventilator openings	<b>\$98,644.99</b>
<b>187</b>	Change stamped concrete from 4" to 8" at vehicle areas – south lot	<b>\$17,157.10</b>
<b>189</b>	Stair railing modifications	<b>\$6,678.62</b>
<b>193</b>	Basketball backstop extension framing	<b>\$12,514.64</b>
<b>196</b>	Drill rebar into existing slab for masonry walls – T&M basis	<b>\$13,421.59</b>
<b>197</b>	Cutting & toothing of endwall partitions – T&M basis	<b>\$4,429.69</b>
<b>198</b>	Masonry infills – T&M basis	<b>\$3,747.16</b>
<b>199</b>	New masonry starter course at terrazzo base – T&M basis	<b>\$9,237.16</b>
<b>1007</b>	Fill empty block cell – T&M basis	<b>\$640.45</b>
<b>TOTAL</b>		<b>\$161,995.96</b>

**Appropriation in Budget Code: H1008.293-08-521**

**MOTION BY:** Frank Scott

**SECOND BY:** Robert Miller **YEA:** 5

**NAY:** 0

**MOTION PASSED (tabled) (bv)**

**ABSTAIN:** 0

**BUSINESS****CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$161,995.96, amending Fortunato Sons Contracting, Inc.'s contract from \$30,217,676.90 to \$30,284,609.78.

Change Order #	Description	Amount
<b>140</b>	Concrete infill at old auxiliary gym, new culinary arts	<b>\$33,816.33</b>
<b>1001</b>	Extend security services	<b>N/A</b>
<b>1008</b>	Replace wall in rooms 1044, 1045, 1047A, 1048	<b>\$13,858.63</b>
<b>1012</b>	Replace unstable brick wall at room 2059	<b>\$1,796.83</b>
<b>1013</b>	Remove and replace wall at door 2049A	<b>N/A</b>
<b>1014</b>	Rebuild elevator walls	<b>\$13,391.29</b>
<b>1019</b>	Infill window at room 1110	<b>N/A</b>
<b>1020</b>	Masonry revisions per RFI-0124	<b>N/A</b>
<b>1024</b>	Increase concrete thickness at speed bump at main entrance	<b>N/A</b>
<b>1034</b>	Safe path system for roll up curtains	<b>\$4,069.80</b>
<b>TOTAL</b>		<b>\$66,932.88</b>

**Appropriation in Budget Code: H1008.293-08-521**

**MOTION BY:** Frank Scott      **SECOND BY:** Robert Miller      **YEA:** 5

**NAY:** 0

**MOTION PASSED (tabled) (bv)**

**ABSTAIN:** 0

**3. STANDARD AND POOR'S AGREEMENT**

- a. **BE IT RESOVLED**, that upon the recommendation of the Superintendent that the Board of Education hereby accepts the agreement between Standard and Poor's and the Roosevelt Union Free School District for a Public Rating relative to the Qualified School Construction Bond. Total cost not to exceed \$10,000.00, which will be deducted from the Serial Bond issuance.

**MOTION BY:** Frank Scott      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** WF

**D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**

No Items

**RESOLUTIONS FOR DISCUSSION****A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. September 20<sup>th</sup>, 2012
- ii. September 27<sup>th</sup>, 2012

**Moved to Consent Agenda**

**2. APPOINTMENT OF CIVIL RIGHTS COUNSEL**

- a. **BE IT RESOLVED**, that the Board of Education hereby appoints \_\_\_\_\_, being the lowest responsible proposal submitted for Counsel on Civil Rights Matters, and hereby awards the contract for services to the forenamed firm, at a cost not to exceed \_\_\_\_\_ for November 1, 2012, through June 30, 2013, for 2013-2014 at \_\_\_\_\_ and 2014-2015 at \_\_\_\_\_. This proposal is extendable for two additional years beyond the period noted. **Bid opening for Civil Right Counsel to take place on October 2012.**

**Appropriation in Budget Code: A1420.442-09-0000**

**Move to Individual Agenda**

**B. CURRICULUM & INSTRUCTION****1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of August 16, 2012 to September 15, 2012.

**Move to Consent Agenda**

**2. PPS CONTRACTUAL SERVICES:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves 2012-2013 tuition payments for students with disabilities attending the following New York State Approved Special Education Programs (ASEPs):

<u>School</u>	<u>Number of Students</u>	<u>Tuition Cost</u>
i. Madonna Heights	1	\$39,962.00

**Appropriation in budget code A2250-472-09-0000**

**Move to Consent Agenda**

**3. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between LND Studio for the Arts, LLC and Roosevelt Union Free School District. LND Studio for the Arts, LLC will perform the following services with the students as an afterschool / extended day program.

- Provide professional and efficient dance instruction
- Provide an evaluation process that actuate teaching and learning
- Guarantee annual stage performance produced by students of the dance program
- Selecting and ordering costumes
- Instruction will be provided by a New York State Education certified instructor

Payment should not exceed \$25,000.00 for twenty (20) weeks during the 2012-2013 grant funding period.

**Funding Source: SIG Grant F 2110-469-13-5123**

**Move to Individual Agenda**

**4. PROFESSIONAL DEVELOPMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following staff members for participation in professional development Training for Understanding by Design, Rigor, Relevance, Relations, and Implementation of Student Advisories for the 2012-2013 school year. Teachers are paid \$38.05 per hour not to exceed 20 hours per teacher. Payment should not exceed \$761.00 per teacher for the 2012-2013 school year.

- i. Cooper, Olive
- ii. Crummell, Donald

**Funding Source SIG F 2110-150-13-5123**

**Move to Individual Agenda**

**5. AMENDMENT NATIONAL INSTITUTE FOR URBAN SCHOOL LEADERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby amends the Out of State Professional Development Conference, National Institute for Urban School Leaders, previously approved on May 10, 2012. Due to higher hotel expenses, the not to exceed amount increased from \$8,685.00 to \$9,800.29.

**Funding Source SIG F 2110-406-12-5123**

**Move to Individual Agenda**

**6. AMENDMENT CONSULTANT SERVICE AGREEMENT WITH PLC ASSOCIATES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby amends the consultant service agreement with PLC Associates, previously approved on May 10, 2012 by increasing the not to exceed amount from \$28,500.00 to \$30,760.00. This increase is due to an error made by PLC for travel expenses.

**Funding Source SIG F 2110-406-12-5123**

**Move to Individual Agenda**



**C. BUSINESS****1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that the Board of Education hereby accepts the Treasurer's Report for the month of August, 2012.

<b>ENDING BALANCES</b>		
<b>FUND NAME</b>	<b>FUND</b>	<b>AUGUST</b>
General Fund	Fund A	\$14,010,042.40
Federal/State Grants	Fund F	\$4,180,793.33
Capital Projects	Fund H	\$3,680,683.30
Cafeteria	Fund C	\$936,496.38
Trust and Agency	Fund T & A	\$170,289.70
Debt Service	Fund V	\$6,176,801.59

**Move to Consent Agenda**

**2. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of August, 2012.

**Move to Individual Agenda**

**3. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of August, 2012 as approved by the Claims Auditor.

<b>FUND NAME</b>	<b>FUND</b>	<b>AUGUST</b>
General Fund	Fund A	\$4,282,598.28
Federal/State Grants	Fund F	\$181,447.95
Capital Projects	Fund H	\$4,789,550.10
Cafeteria	Fund C	No Payment Made
Trust and Agency	Fund T & A	\$1,139,059.12
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	No Payment Made

**Move to Consent Agenda**

**4. BUDGET TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	Balance	Amount	To Account #	Payee and/or Purpose
A9061.800-09-0000	\$2,829,254.42	\$40,000	A1480.490-09-0000	To allocate funds for Public Relations services.
<b>TOTAL</b>	<b>\$2,829,254.42</b>	<b>\$40,000</b>		

**Move to Individual Agenda**

**5. BUDGET AMENDMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves amending the 2012-2013 school budget by \$589,612.86 to fund AIG1 expenses. This amendment is funded by \$589,612.86 carried forward from the 2011-2012 budget in our fund balance, appropriated in the following codes:

Account Code	Balance
A2110.469-08-0AIG	\$5,432.32
A2110.480-00-0AIG	\$5,006.46
A2110.520-09-0AIG	\$10,454.10
A2114.200-00-0AIG	\$3,459.07
A2250.500-00-0AIG	\$975.06
A2610.460-00-0AIG	\$7,956.44
A2855.200-00-0AIG	\$923.50
A2999.999-99-0AIG	\$555,405.91
<b>TOTAL</b>	<b>\$589,612.86</b>

**Move to Individual Agenda**

**6. USE OF FACILITIES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the use of facilities for Boy Scouts of America to use Washington Rose Elementary and Centennial Elementary from October 17, 2012, one time per week, through June 30, 2013. Cost is calculated at \$600.00.

**Move to Individual Agenda**

**7. AIG REQUESTS FOR APPROVALS AND TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following AIG requests and the transfer of AIG funds from **A2999-999-99-0AIG** to the following budget codes:

Budget Code	Item Description	Vendor Name	Amount
A2110.480-00-0AIG1	Workbooks	Houghton Mifflin Harcourt Co.	\$7,635.80
<b>TOTAL</b>			<b>\$7,635.80</b>

**Move to Individual Agenda**

**8. AWARD FOR STUDENTS WHO COMPLETED PUBLIC SERVICE ANNOUNCEMENT PROJECT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the product (Public Service Announcement) completed by the below named students and hereby awards said students the award as outlined, pursuant to the Peacemakers grant stipulation.

Student	Award Amount
Edwin Argueta	\$200.00
Amber Gerald	\$100.00
Brianna Hansen	\$100.00
Marbin Jimenez	\$150.00
Emmanuel Jones	\$100.00
Emmanuel Martinez	\$150.00
Paris Parrish	\$100.00
Bijon Roberts	\$100.00
Tevin Smith	\$100.00
Aaron Thompson	\$100.00
<b>TOTAL</b>	<b>\$1,200.00</b>

**Move to Individual Agenda**

**D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****1. MEMORANDUMS OF AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Memorandum of Agreement by and between the Civil Service Employees Association, Inc. Local 1000 AFSCME AFL-CIO, Roosevelt Paraprofessionals Unit and the Roosevelt Union Free School District.

**Move to Individual Agenda**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Memorandum of Agreement by and between the Roosevelt Teachers' Association and the Roosevelt Union Free School District.

**Move to Individual Agenda**

**2. CERTIFIED STAFF RETIREMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the retirement of the following certified staff member:

**i. Farbman, Barbara**

Position:	Math Teacher
Effective:	December 31, 2012

**Move to Consent Agenda**

**3. CERTIFIED STAFF LEAVE REQUESTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

**i. Genova, Laura**

Position:	Speech Teacher
Location:	Centennial ES
Reason:	Medical Leave
FMLA/Paid Leave:	October 1, 2012 – November 25, 2012

**Move to Individual Agenda**

**ii. Farbman, Barbara**

Position:	Math Teacher
Location:	Roosevelt MS
Reason:	Medical Leave/Family Member
FMLA/Paid Leave:	Intermittent leave effective September 21, 2012

**Move to Individual Agenda**

**iii. Swanson, Regina**

Position:	Special Education Teacher
Location:	Roosevelt HS
Reason:	Medical Leave/Family Member
FMLA/Paid Leave:	Intermittent leave effective September 5, 2012

**Move to Individual Agenda**

**4. CERTIFIED STAFF SALARY ADJUSTMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

**i. Rafterman, Kenneth**

Position:	Social Studies Teacher
Location:	Middle School
Effective:	September 10, 2012
From:	MA Step 15 \$90,391.00
To:	MA+30 Step 15 \$94,382.00 (pro-rated)

**Appropriation in budget code: A2110-130-07-AIG2**

**Move to Individual Agenda**

**ii. Mindali, Chester**

Position:	Science Teacher
Location:	Roosevelt MS
Effective:	August 29, 2012
From:	BA Step 5 \$60,764.00
To:	MA Step 5 \$66,905.00

**Appropriation in budget code: A2110-130-07-AIG2**

**Move to Individual Agenda**

**iii. Ferris, Maureen**

Position:	Elementary Teacher
Location:	Ulysses Byas ES
Effective:	August 29, 2012
From:	MA Step 22 \$107,908.00
To:	MA +30 Step 22 \$112,254.00

**Appropriation in budget code: A2110-130-07-AIG2**

**Move to Individual Agenda**

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT  
CERTIFIED STAFF SALARY ADJUSTMENT (continued)****iv. Nicosia, Debra**

Position:	Math Teacher
Location:	Roosevelt MS
Effective:	September 11, 2012
From:	MA Step 6 \$67,871.00
To:	MA +30 Step 6 \$71,855.00 (pro-rated)

**Appropriation in budget code: A2110-130-07-0000****Move to Individual Agenda****2. RESCINDING OF APPOINTMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the resolution approved at the September 6th, 2012 Board of Education meeting, as seen below:

**“BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby appoints **LeKeisha Hardy** to the position of English Teacher (location - High School) for the Roosevelt Union Free School District. This appointment is to a non-tenure bearing position, dependent upon funding pursuant to a **School Improvement Grant** from the New York State Education Department. The term of the appointment is effective **September 10, 2012 through June 30, 2013**, unless employment is terminated sooner at the discretion of the Board, and such service is at the pleasure of the Board of Education. There is no tenure associated with this position. The 2012-2013 annual salary for this position will be in accordance with the Roosevelt Teachers Association collective bargaining agreement, specifically, Level: MA +30 Step 9 \$79,366.00. By accepting this appointment, Ms. Hardy is accepting a limited term assignment. Ms. Hardy holds the following certifications:

ELA 7-12/ Permanent

**Funding Source: F2110.150-13-5123”****Move to Consent Agenda**

**SCHEDULE B**  
**Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**1. CLASSIFIED STAFF RESCINDING OF APPOINTMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves rescinding the following classified staff appointment approved at the September 6<sup>th</sup>, 2012 Board of Education meeting:

**i. Mashburn, Steven**

Appointment:	Probationary
Position:	Part-Time Stores Clerk
Effective:	November 12, 2012
Probationary Period:	November 12, 2012-May 12, 2013
Location:	Central Administration
Reason:	Open Vacancy
Salary:	\$22,000.00

**Appropriation in Budget Code: A1621-160-09-0000**

**Move to Consent Agenda**

**2. CLASSIFIED STAFF APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff appointments:

**i. Restaino, Michele**

Appointment:	Probationary
Position:	Part-Time Stores Clerk
Effective:	November 12, 2012
Location:	Central Administration
Probationary Period:	November 12, 2012- May 12, 2013
Reason:	Open Vacancy
Salary:	\$22,000.00

**Appropriation in Budget Code: A1621-160-09-0000**

**Move to Individual Agenda**



**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT  
CLASSIFIED STAFF APPOINTMENTS (continued)**

**ii. Delmonte-Synnott, Michell**

Appointment: Probationary  
Position: Principal Typist Clerk/Confidential  
Effective: October 30, 2012  
Location: Central Administration  
Probationary Period: October 30, 2012- April 30, 2013  
Replaces: Marie Alleva  
Salary: Step 14 \$48,181.00  
Confidential Stipend: \$2,500.00

**Appropriation in Budget Code: A1310-160-09-0000**

**Move to Consent Agenda**

**3. CLASSIFIED STAFF RETIREMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the retirement of the following certified staff member:

**i. Eason, Milford**

Position: Teacher Aide  
Effective: December 31, 2012

**Move to Consent Agenda**

**SCHEDULE C**  
**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **High School Coaching** positions for the Modified Program (Winter I) and Winter II 2012 – 2013 school year. Winter I is effective November 5, 2012 and Winter II is effective January 14, 2012

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
i. Woods, Alvin	Boys Varsity Basketball Head Coach	\$5,204.00
ii. Gabaud, Ebene	Boys Varsity Basketball Assistant Coach	\$2,996.00
iii. Crummell, Don	Girls Varsity Basketball Head Coach	\$5,204.00
iv. TBA	Girls Varsity Basketball Assistant Coach	\$2,996.00
v. Smith, Eydie	Girls Jr. Varsity Basketball Head Coach	\$3,231.00
vi. Woods, Akeem	Boys Jr. Varsity Basketball Head Coach	\$3,231.00
vii. Williams, Lauren	Girls Middle School Basketball Head Coach	\$2,768.00
viii. TBA	Boys Middle School Basketball Head Coach	\$2,768.00
ix. Spielmann, Karl	Varsity Winter Track	\$5,388.00
x. Edmunds, Chris	Varsity Wrestling	\$4,947.00
xi. Littwin, Jeffrey	Girls Varsity Bowling	\$2,906.00
xii. TBA	Boys Varsity Bowling	\$2,906.00
xiii. Pettus, Jerone	Middle School Wrestling Coach	\$3,231.00
xiv. McCray, Leo	Middle School Girls Volleyball Head Coach	\$2,768.00

**Appropriation in budget code: A2855-158-08-0000/A2855-158-07-0000**

**Move to Individual Agenda**

**HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT  
CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for Website Subsite Building positions for the 2012 – 2013 school year. The stipend for this position is \$810.00.

<u><b>Name</b></u>	<u><b>School</b></u>
<b>i.</b> Locastro-Rivera, Nicole	Washington Rose ES
<b>ii.</b> Rudnick, Seana	Centennial ES
<b>iii.</b> McCabe, Dawn	Roosevelt MS
<b>iv.</b> Isom, Vivian	Roosevelt HS

**Appropriation in Budget Code: A2850-158-02/05/07/08-0000**

**Move to Individual Agenda**

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Sports Supervision at Roosevelt MS** for the 2012-2013 school year. Individuals listed below represent an available pool and are not guaranteed employment. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**.

<u><b>Name</b></u>	<u><b>Name</b></u>
<b>i.</b> Guido, Frank	<b>vi.</b> Brown, Oronde
<b>ii.</b> Boucicault, Jean	<b>vii.</b> Parrish, Todd
<b>iii.</b> Chery, Jean	<b>viii.</b> Priester, Vanessa
<b>iv.</b> Spielmann, Karl	<b>ix.</b> McGhee, Rhoderick
<b>v.</b> Duncan, Myrna	

**Appropriation in Budget Code: A2855.159-07/08-0000**

**Move to Individual Agenda**

**HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT  
CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Co-Curricular clubs** at Roosevelt HS:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
i. Posada, Erica	Yearbook Assistant	\$877.00
ii. Jones, Nancy	Yearbook Advisor	\$2,878.00
iii. Lilly, Ana	12 <sup>th</sup> Grade Co-Advisor	\$2,028.00

**Move to Individual Agenda**

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual to serve as **Teacher Mentor** during the 2012-2013 school year. The teacher stipend is the contractual hourly rate of \$38.05. Mentoring is mandated by NYSED.

<u>Mentor</u>	<u>Mentee</u>
i. Fernandez, Deisy	Bois, Jacqueline

**Appropriation in Budget Code: A2010-152-09-0000**

**Move to Individual Agenda**

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Translators and Interpreters** for the 2012-2013 school year. Individuals will be selected as needed and according the school district needs, at the discretion of the ESL-Bilingual and Language K-12 Coordinator. The stipend for this position is the RTA contractual rate of \$38.05. Hours not to exceed 315.3 hours.

<u>Name</u>	<u>Name</u>
i. Argueta, Ileana	v. Gulin, Leticia
ii. Ayala, Raul	vi. Guibert, Youri
iii. Birson, Kurt	vii. Gulcharan, Tiffany
iv. Gonazalez, Elizabeth	viii. Mercado, Mirla

**Funding Source: F2110-150-13-0293**

**Move to Individual Agenda**

**HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT****CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- g. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the position of **Ticket Sales** at Roosevelt High School for the 2012-2013 school year.

<u>Name</u>	<u>Stipend</u>
i. Manuel, Marilyn	\$1,663.00

**Move to Individual Agenda**

**2. CERTIFIED STAFF EXTRA DUTY / STIPEND APPOINTMENT, AMENDMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby amends the Certified Staff Appointment for the Workforce Investment Act Youth Services Coordinator, previously approved at the June 28<sup>th</sup>, 2012 Board of Education Meeting, as follows:

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff member for the Workforce Investment Act Youth Services Coordinator. This position functions from July 9<sup>th</sup> - August 16<sup>th</sup> 2012 and August 20<sup>th</sup> 2012 - June 30<sup>th</sup> 2013. The stipend for this position is \$50.00 per hour, not to exceed 31 hours. Total budget not to exceed \$1,550.00.

<u>Name</u>
i. Conway, Joy

**Appropriation in Budget Code: F2110-151-13-0128**

**Move to Individual Agenda**

**3. RESCINDING CERTIFIED STAFF APPOINTMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the following staff appointment approved at the August 23, 2012 Board of Education meeting. This individual served no time and will not receive any compensation.

**i. Chestnut, John**

Position:	Boys Middle School Football Head Coach
Stipend:	\$3,014.00

**Move to Individual Agenda**

**SCHEDULE D**  
**Certified Staff Tenure Recommendations**

*No Schedule D Resolutions  
Submitted for the October 2012  
Board of Education Meeting Agendas*

**SCHEDULE E**  
**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**1. SUBSTITUTE TEACHER RECOMMENDATIONS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for Substitute Teacher. Certified individuals are paid \$110.00 per diem: non-certified individuals are paid \$90.00 per diem.

<b><u>Name</u></b>	<b><u>Rate</u></b>
i. Davis, Chiniqua	\$90.00
ii. Cornwall, Chevonesse	\$90.00

**Move to Consent Agenda**

**SCHEDULE F**  
**Adult / Continuing Education Resolutions**  
**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)**  
**Program Resolutions**

*No Schedule F Resolutions  
Submitted for the October 2012  
Board of Education Meeting Agendas*

**SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,  
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

**1. FIELD PLACEMENT ASSIGNMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Teachers** to complete their field placement assignment at Roosevelt UFSD. The following student is not an employee of the Roosevelt UFSD.

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Bell, Ashton	?	Roosevelt HS

**Move to Individual Agenda**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **America Reads/America Counts Tutors** for the 2012-2013 school year at Washington Rose Elementary School. These individuals receive no compensation.

<u>Name</u>	<u>Name</u>
i. Allen, Samantha	xii. Myhand, Kuwanza
ii. Delatour, Beatrice	xiii. Riordan, Dana
iii. Ellison, Mark	xiv. Yakubov, Ravetal
iv. Goodwin, Deborah	xv. Barr, Alicia
v. Johnson, Deneisha	xvi. Baudin, Alice
vi. Kaur, Sandeep	xvii. Bollas, Steven
vii. Knight, Chela	xviii. Johnson, Jillian
viii. Lopez, Maria	xix. Karagozler, Senda
ix. Maiga, Jamila	xx. Masters, Katherine
x. Marino, Marcella	xxi. Peat, Tiffany
xi. Minnella, Soleil	xxii. Reyes, Tiffany

**Move to Individual Agenda**

*No Schedule H Resolutions  
Submitted for the October 2012  
Board of Education Meeting Agendas*

## Curriculum &amp; Instruction



**XIII. CALL TO ORDER**

**TIME:** 9:21pm

**XIV. MOTION TO RECONVENE IN REGULAR SESSION**

**TIME:** 9:21pm

**MOTION BY:** Frank Scott

**SECOND BY:** Alfred T. Taylor

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**XV. ADJOURNMENT**

**TIME:** 9:21pm

**MOTION BY:** Frank Scott

**SECOND BY:** Robert Miller

**YEA:** 5

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0